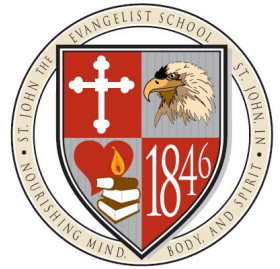


Home & School Association

Meeting Minutes
October 19, 2022
6:30 PM



- I. **Opening Prayer at 6:35** In attendance were the HSA Board members Jeanne Lukac (President), Lisa Guzzo (Vice President), and Matt Fisher (Secretary), Katie Fredericksen (Principal), Ashlyn Knesek, Frank Mikesic, Melissa Villeneuve, Brittany Miller, Adra Breclaw-Csanyi, Garrett Hahn, Megan Lowe, Jamie McGarry, Caryn Groen, Jen Emerson, Ethel Menezes, Lisa Lesina, Trevor Purvines, and Robert J. Csanyi
- II. **HSA Mission and Meeting Objectives**
HSA supports school educational and social enrichment activities financially and with volunteers.
- III. **Open Position – Event Coordinator**
Contract: Kris Ziegelhofer (hr@stjohnparish.org) or Dawn Czarnik (events@stjohnparish.org)
This is a paid position offered by the parish. Dawn Czarnik will be around for consulting with new Coordinator. All applicants being considered immediately. Continuity and support for the Coordinator will be in place given all the volunteer help involved with events that are still involved from prior years.
- IV. **Past Events**
 - a. **St. John Oktoberfest** (September 23rd-25th). *Ms. Czarnik will give an update in the next HSA meeting attended.*
 - b. **Grandparents' Day** (October 14th). *Ms. Fredericksen mentioned the day went very well using the 3 session format given all the kids we have now. Coming and going went relatively smoothly and it was a fun day.*
- V. **Upcoming Events**
 - a. **Race For Education** (Tomorrow, October 20th)
Grades 1-4: 8:30-9:30 AM
Grades 5-8 plus K: 1:00-2:00 PM
Spirit wear, walking shoes, and don't forget the water bottle!
Culver's and Smoothie King onsite
 - b. **All Saints Day** (November 1st)
Room parents have this organized, if there are any questions contact your respective room parent. Ms Fredericksen mentioned that children can attend mass that day in their Saint's costumes for those that want to dress up.
 - c. **St. Nick's (December 6th)**
Ms Lukac mentioned that Amy Stern and Heather DeJarlais are organizing the event with kids that will decorate "paper shoes" to leave for St Nick to fill them with treats in the morning. HSA has budgeted amount for treats to support the day.

d. December 19th – 22nd

i. PJs/Polar Express

Ms. Fredericksen said it will be played in the gym or classrooms. Kid will be encouraged to wear PJ's as well as donate a new pair for charities.

Mr. Purvine reported that the Student Counsel really enjoyed the movie-day itself but would like to consider a different Christmas movie.

ii. Christmas Teacher Luncheon

e. CSW (January 29th – February 3rd)

HSA provides pizza and ice cream during the week (on Friday), funding purchase and coordinating pick-up of ice cream.

Other:

Ms Fredericksen reported that we are bringing back beer and wine tasting.

February 4th was tentative date. Ms. McGarry mentioned the Daddy Daughter Dance was also being considered for February 4th. Ms. Fredericksen will work the conflict out with the DDD event chairperson.

f. Book Fair (Date pending)

Ms. Miller reported that tentative date is February 12th – 15th. We are changing from Scholastic books to a new provider better aligned with SJE values. The new vendor being considered does all of the set-up and tear down. They also like to be present for the event to answer questions, ensure registers are running etc. Ms. Fredericksen mentioned that invitations will also be opened up to home-schooled families (or others that attend the parish) as well to attend the fair on Sunday.

Ms. Miller mentioned sign-up sheets for volunteers are available on-line (sjeschool.org).

VI. Financial Update

a. Treasurer Report:

i. *We have paid all bills that have come in for school renovations and we have also helped purchase new sports uniforms.*

ii. *Race for Education is off to a great start with money coming in! Money raised will be going toward purchasing items that the school needs, approved by Mrs. Fredericksen and HSA.*

iii. *We have allocated the 5K Money going toward helping fund enrichment activities and we are also giving \$150 to each Science teacher to help purchase supplemental materials!*

iv. *Please remember with All Saints Day coming up that any reimbursements or check requests needed, need to be filled out and emailed to sjetreasurer@gmail.com. The reimbursement form can be found under forms and links on the SJE School site.*

v. *If you are planning St. Nicks Day please remember you have a budget of \$250 to work with to be reimbursed.*

b. PASS donations: <http://pass22.givesmart.com/>

Ms. McGarry: Goal is to exceed last year's total (\$55,000). Most of the funds came during Spring Fling paddle raise. We would like to do that again in 2023 or if not, we need to generate ideas for continued exposure and participation of the

program.

Cut-off dates for December and year-end contributions are forthcoming.

c. Other

Question from attendee: Does Strack's receipt program go to HSA? Mr. Purvine replied that it is separate and goes directly to school which is often used to replace computers or other equipment the faculty needs.

VII. Open Discussion

HSA will take over food drive for Thanksgiving and Christmas (food for 20 families). Nov 3rd to 15th collecting food/donations. Nov 16th student counsel buys food if necessary and packs boxes. Nov 17th drivers deliver food. Organizing, packing (with student counsel help) and delivering. HSA is looking for a volunteer (earning hours) to assess what food was donated vs what is still needed and must be purchased prior to packing boxes. HSA will also assist with recruiting of delivery driver volunteers. Volunteers can go to SJE website to access form to volunteer.

VIII. Closing Prayer and meeting adjournment at 7:39 PM