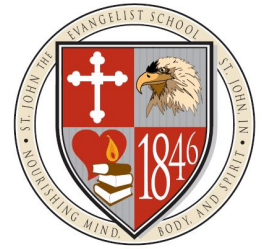


# Home & School Association



## General Meeting Agenda November 15, 2023 6:30 PM

### I. Opening Prayer

Ms. Lowe began the meeting at 6:35PM with an opening prayer. The HSA Board and meeting attendees made introductions. ATTENDEES: Megan Lowe (President), Stephanie Bracken (Vice President), Heather DeJarlais (Treasurer), Matt Fisher (Secretary), Brittany Miller, Liz Eggering, Christina Topoll, Chingee Maginot, Frank Mikesic, Nicole Kumke, Michelle Koza, Dan Kundrat, Candace Kil, Marie Reblora, William Doyle, Marley Teibel, Cindy Tomic, Ethel Menezes, Jeanne Lucak, Katie Benjamin and Jamie McGarry.

### II. Spring Fling Update (Jeanne)

Jeanne discussed many of the details originally described in October 18, 2023 minutes. The event is on May 3, 2024. Spring Fling is one of 2 major fundraisers for HSA (the other being Race For Education). This year is Kentucky Derby theme.

We are in need of core committee chairs. Email or contact Jeanne ([JeanneLukac@gmail.com](mailto:JeanneLukac@gmail.com)) with any interest in volunteering or sponsoring the event. Volunteering benefits the school and is a fun social opportunity to get to know other SJE parents. Ms. DeJarlais added that ticket purchases are an obligation of all SJE families.

**VOLUNTEER LINK** (Spring Fling & all HSA volunteering opportunities, board information and meeting minutes):

<https://www.sjeschool.org/hsa>

### III. Treasury update (Heather)

- Race for Education Totals/Winners – we raised over \$47,000 which is over \$1,000 more than last year. Heather thanked everyone for their time and donations
- Other items – If you are a St. Nick volunteer there is a \$600 budget for that. If you are helping w CSW, there is a \$2 thousand dollar budget for that.

### IV. P.A.S.S. (Jamie)

- donations: <http://pass22.givesmart.com/>

Jamie described the PASS program details covered in previous HSA meeting minutes. Last year total raised \$60,000. We would like to match that this year. We are encouraging 100% family participation for whatever you can give. M. Fisher commented that at the moment we are running behind where we were last year, so if you have not given this season yet, please keep in mind over the next couple weeks. Idea was raised by attendee for room parents with Facebook pages to make a post with PASS link to encourage participation.

### V. Walmart HSA Registry

- <https://www.walmart.com/registry/tr/a0fb5b67-83e9-4246-bb55-c07b5bfdd4ee>
- To be updated regularly
- Ships to school

Supplies Tuesday Teacher Appreciate Breakfasts and monthly Student Council Treat Cart  
Some items we put on the treat carts are fresh fruits, bagels, coffee drinks, stickers, etc. Any donations welcome!

### VI. Food Drives

- **Thanksgiving Food Drive** (November 6<sup>th</sup> – 14<sup>th</sup>)  
**Wrapped up today. We packed 22 boxes for families. Also lots of candy collected for troops. We have enough drivers for tomorrow's deliveries.**
- **Christmas** (December 4<sup>th</sup> – 12<sup>th</sup>) and follows a similar process like Thanksgiving drive.

- VII. St. Nick's** (Wednesday, December 6<sup>th</sup>)
- Purchase and placing out treats for classrooms. \$600 budget described above and need volunteers to set out treats in classrooms. Volunteers should come in on Tuesday, December 5<sup>th</sup> after 5:30PM.. We only have 1 volunteer so far. You get 1 hour credit for volunteering. Look for an email from Amy Stearn.
- VIII. Christmas week** (December 14<sup>th</sup>-21<sup>st</sup>)
- PJs/Polar Express – One day in PJs and watching a Christmas movie. Wear pajamas and bring 1 new pair to donate. 8<sup>th</sup> graders watch the movie together with buddies.
  - Christmas Teacher Luncheon – we polled our teachers and HSA will cover a catered lunch to be served to teachers during their regular lunch hour vs. having all teachers and staff meet together in the gym for luncheon which was nice but chaotic. We are looking for volunteers to come in to pick-up food, distribute it and clean up, etc. This year's luncheon will be on December 14, 2024.
  - Classroom parties (Thursday, December 21<sup>st</sup>). The middle school will get La Quesadilla lunch. Room parents and party coordinators with organize and probably request volunteers to help with lunch. Question from attendee: Do all of the volunteer opportunities appear in the weekly updates [from Principal]? Ms. Bracken explained and presented how to access volunteer sign-up on the HSA link on the SJE website.  
Question from attendee: Are all volunteer forms up to date? Ms. Miller cautioned that we try but to check the dates on the volunteer forms.
- Mark your calendars for December 13, 2023 10AM for Christmas Program. K-4<sup>th</sup> will be performing for an hour in the SJE gym.
- IX. Catholic Schools Week 2024** (Sunday, January 28<sup>th</sup> – Saturday, February 3<sup>rd</sup>)
- Pizza Lunch
  - Teacher Appreciation
  - Chairperson(s) needed. The format is usually a theme for each day where we do something special each day which involves treats/refreshments or services. One of the more popular themes in past CSW was the Taco Food Truck.
- X. Daddy Daughter Dance Update (Stephanie)** – it is scheduled to take place on February 3, 2024. We will send out save the date cards before Christmas. Formal invites will come out January. We had it at Innsbrook last year but this year's numbers may be too great for Innsbrook to accommodate. We will finalize this before Christmas. Additional volunteers are not needed as most tasks are outsourced/paid for by admission to the event.
- XI. Book Fair** (Brittany Miller)  
Dates set Sunday, February 4<sup>th</sup> – Tuesday, February 6<sup>th</sup>. We will use Blue Ribbon book fair who does all the set-up for us on Saturday afternoon. We are asking for coffee/donuts to be brought in on Sunday after mass to the bookfair location (SJE gym). Last year total sales were just over \$8,000 and we get a check from Blue Ribbon for 25% that can be used for anything the school needs. On Friday and email will go out to solicit volunteers (sheet is available on HSA website).
- XII. Field Trips proposed**  
8<sup>th</sup> grade church tour (HSA voted to fund 50%, as described in prior meeting minutes)  
Every grade is expected to propose a field trip this year. Usually, the most expensive part is the cost of bus which HSA has made its mission to help with the cost this year. Stay tuned for field trip announcements for other grades to take place in the 2<sup>nd</sup> half of this school year.
- XIII. School Safety Initiatives Update.** Ms. Lowe discussed details of initiatives described in prior meeting minutes. SJ Police encouraged our teachers to get training (Stop the Bleed program) which we are looking into.
- XIV. Copy Aids Wanted:** sign-up on HSA page (<https://www.sjeschool.org/hsa>). Ms. Bracken covered details described in previous meeting minutes.

**XV. Mother/Son Event**

- Spring 2024 (possible Friday/Saturday dates 4/19-20 or 4/26-27)
- Chair(s) Needed! (contact Megan or any member of HSA board <https://www.sjeschool.org/hsa>)

No budget for the event by HSA. It will be covered by event attendees like the Daddy Daughter Dance.

**XVI. Open Discussion**

Ms. Lowe announced that we will need a new HSA Secretary to replace Matt Fisher after this year. Any interested parties should contact her or any member of the HSA board. Question from Attendee: Does Ms. Fredericksen attend HSA meetings? Yes, typically she does if she doesn't have conflicts. Meeting adjourned at 7:37PM.

<p><b><u>Next HSA Meeting</u></b> Date: Jan 17<sup>th</sup> (Wed) Times: 6:30 PM Place: Trinity Hall</p>
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